



THE CORPORATION OF THE MUNICIPALITY OF CALVIN

Regular Meeting of Council
Minutes
September 24, 2024
6:00 p.m.

APPROVED

OCT 15 2024

Attendance:

CAO Donna Maitland, Deputy Mayor Moreton, Councillor Grant, Councillor Latimer, Councillor Manson, Deputy Clerk Teresa Scroope, Public Works Superintendent Ann Carr, Chief Building Official Shane Conrad and Fire Chief Mariel Lebreche.

Guest: 0

Absent: Mayor Gould

1) Call to Order

Resolution Number: 2024- 314

Moved By: Councillor Manson

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT:

This September 24, 2024 Regular Meeting of Council be called to order @ 6:00 p.m. and note that quorum has been achieved.

Results: Carried

2) Approval of Agenda

Resolution Number: 2024- 315

Moved By: Councillor Manson

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT:

The Council for the Corporation of the Municipality of Calvin hereby approves the agenda as circulated

Results: Carried

3) Declarations of Disqualifying, Pecuniary, Conflict of Interest-None to declare

Declarations of Disqualifying, Pecuniary, Conflict of Interest

Pursuant to Subsection 5.1, of the Municipal Conflict of Interest Act, R.S.O. 1990 and the Municipality of Calvin Code of Conduct (In force and effect on March 1, 2019).

Council members must complete this form prior to the Council meeting at which they will be making a declaration of pecuniary or conflict of interest, direct or indirect.

Each member who is declaring a pecuniary/conflict of interest shall read the statement at the appropriate time during the applicable meeting, then provide this written statement to the Clerk.

<u>Member of Council</u>	<u>Declared</u>	<u>None to Declare</u>
Grant	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Latimer	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Manson	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Moreton	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mayor Gould (Absent)	<input type="checkbox"/>	<input checked="" type="checkbox"/>

4) Approval of Minutes

Resolution Number: 2024- 316

Moved By: Councillor Manson

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT the minutes for the Regular Council Meeting of September 10, 2024 be approved as presented and circulated.

Results: Carried

5) Delegations: 0

6) Consent Agenda Items for Information Purposes

Resolution Number: 2024- 317

Moved By: Councillor Grant

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin hereby receive the Consent Agenda items as circulated.

Requests: 0

Results: Carried

7.1.1)

Resolution Number: 2024-318

Moved By: Councillor Manson

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin has received and accepts the Fire Chief Report.

Results: Carried

7.1.2)

Resolution Number: 2024-319

Moved By: Councillor Manson

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin accept the Fire Chief's recommendation to hire the following firefighter:

Andres Barahona Effective September 24, 2024

AND FURTHERMORE, the Fire Chief will submit to the CAO, their home/cell telephone numbers, email address, date of hire, position titles, along with a Copy of DZ license if relevant to their role, and a completed Federal and Provincial tax forms, no later than October 4, 2024.

Results: Carried

7.1.3)

Resolution Number: 2024-320

Moved By: Councillor Manson

Seconded By: Councillor Grant

Now therefore be it resolved that Council for the Corporation of the Municipality of Calvin accept the Fire Chief's recommendation to accept the resignation of firefighter P. Scroope effective August 29, 2024

AND FURTHERMORE that by way of this resolution, administration be advised for payroll purposes.

Results: Carried

7.1.4)

Resolution Number: 2024-321

Moved By: Councillor Grant

Seconded By: Councillor Manson

WHEREAS the Council of the Corporation of the Municipality of Calvin has approved through the 2024 budget, through the Fire Dept Capital Reserve Fund, \$10,750 for the purchase of a Utility Terrain Vehicle (UTV) and \$7,000 for the purchase of a hauling trailer, with the balance of funds necessary to acquire these items contributed by the Calvin Volunteer Firefighters Association;

AND WHEREAS the Council of the Corporation of the Municipality of Calvin accepts the Fire Chief's recommendation for the purchase of the UTV from Sturgeon Motor Sports at the total cost of the UTV equipment including taxes and licensing fees to the amount of \$27 558.84, with the purchase of the trailer to be made in the near future;

NOW THEREFORE BE IT RESOLVED THAT that the Chief Administrative Officer be authorized to execute any and all documents, including obtaining the Association's contribution funds to complete the purchase of these capital items.

Results: Carried

7.1.5)

Resolution Number: 2024-322

Moved By: Councillor Grant

Seconded By: Councillor Manson

Now therefore be it resolved that Council for the Corporation of the Municipality of Calvin accept the Fire Chief's request for \$10,500 to be expensed this fiscal year, from Capital Reserves in order to purchase tracks, helmets, emergency lighting, decals, radio and antenna for the newly acquired UTV.

Results: Carried

7.2)

Resolution Number: 2024- 323

Moved By: Councillor Grant

Seconded By: Councillor Manson

WHEREAS the Municipality East Ferris has extended an invitation the Corporation of us, to attended Remembrance Day services on Nov 9th 2024 @ 10:30 a.m. and requested a rsvp,

Now therefore be it resolved that by way of forwarding a copy of this resolution, they be informed that Councillor Grant having received the details as part of this meeting agenda, will attend the service as the Municipality's representative and that staff be instructed to purchase a wreath of approx. value of \$150.00

Results: Carried

7.3.1)

Resolution Number: 2024-324

Moved By: Councillor Manson

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin has received and accepts the Chief Building Officer report for the month of August.

Results: Carried

8.1)

Resolution Number: 2024-325

Moved By: Councillor *Latimer*

Seconded By: Councillor *Manson*

Whereas By-law 2019-027 being a By-Law to Establish Municipal Building Procedures, Regulations and Prescribe Permit Fees and Other Fees as Applicable to Building Related Matters and Schedule A of By-Law 2024-47 being a By-law to consolidate municipal fees and charges are required to be reviewed annually,

And Whereas Council has received, discussed and considered the CAO and Chief Building Official reports relating to building inspection service fees,

Now therefore be it resolved that Council for the Municipality of Calvin directs staff to promote a public consultation meeting regarding their proposed revised building inspection service fees, which are as follows:

A 5% increase rounded to the nearest \$5.00 except for New Buildings and Building without a permit.

Building Services and Fees/Refunds

Proposed Fee

- New Buildings (except for accessory buildings)
 - Building without a permit
 - New buildings (except for accessory buildings)
 - Addition to buildings (except for accessory buildings)
 - Accessory buildings which includes garages, storage buildings, and barns, porches, carports, sundecks, balconies, solariums and sunrooms (including additions to accessory buildings)
 - Residential alterations, repairs or renovations including Chimneys, plumbing, windows, doors
 - Demolition Permit
 - Change of Use Inspection
 - Moving a building into, within or out of the municipality
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- Reshingling a building. Permit is issued to the homeowner allowing the disposal of old shingles at the landfill site plus, tipping fees
 - Compliance letter (site inspection required)
 - Occupancy permit (site inspection required)
- Commercial, Industrial, Institutional, Alterations, Repairs and Renovations
- Swimming Pools

Status of permit application

Percentage of fee eligible for refund

1. Application filed, plans reviewed, applications withdrawn.
2. Application filed, plans reviewed, permit refused.
3. Application filed, plans reviewed, permit issued and works abandoned after the Foundation stage.
4. Permit revoked

Results: Carried

8.2.1)

Resolution Number: 2024-326

Moved By: Councillor Grant

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin has received the report entitled CAO report to Council -Calvin Residents' use of Mattawa and Bonfield libraries.

Results: Carried

8.2.2)

Resolution Number: 2024-327

Moved By: Councillor Manson

Seconded By: Councillor Latimer

WHEREAS the Town of Mattawa has requested an appointment of a Municipal Representative (Council or Staff) on the John Dixon Library Ad-Hoc Committee,

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin has chosen not to appoint a representative from the Municipality of Calvin on the John Dixon Library.

Results: Carried

8.2.3)

Resolution Number: 2024-328

Moved By: Councillor Manson

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin direct staff to enter into an agreement with the Bonfield Public Library for the 2025 fiscal year and request from the Province that as a result of the Agreement, Ontario Library Services funds be directed to the Bonfield Public Library.

Results: Carried

8.2.4)

Resolution Number: 2024-329

Moved By: Councillor Manson

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin direct staff to gauge Calvin residents' library service needs, including their preferred library host location through a brief community survey.

Results: Defeated

8.3.1)

Resolution Number: 2024-330

Moved By: Councillor Manson

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin has received and accepts the Public Works Superintendent Report.

Results: Carried

8.3.2)

Resolution Number: 2024-331

Moved By: Councillor Manson

Seconded By: Councillor Grant

WHEREAS the Public Works Superintendent has worked with Circular Materials and recycling staff to lower the percentage of non-eligible sources during the transition to producer responsibility;

AND WHEREAS Circular Materials has amended the agreement from 25 percent hold back of costs to 5.5 percent hold back of costs for non-eligible sources until December 31, 2025;

AND WHEREAS the current level of service provides recycling to non-eligible sources and the proposed 5.5 percent would require a cost of \$83.00 per month from month from April 01, 2025 to December 31, 2025, which is not unreasonable to continue the service;

THEREFORE, the Public Works Superintendent, in consultation with the Chief -Administrative Officer, recommends to Council that the Municipality enter into an agreement with Circular Materials to operate the blue box program as a contractor to Circular Materials on the basis that the financial compensation is considered acceptable and the Municipality of Calvin can continue to provide service to eligible and non-eligible sources during transition at the current recycling depot location with minimal service level changes;

AND FURTHERMORE, that the Public Works Superintendent will provide Council with options and the financial impact of how to proceed with non-eligible sources on January 01, 2026, at a meeting of Council in November 2024.

Results: Carried

8.3.3)

Resolution Number: 2024-332

Moved By: Councillor Manson

Seconded By: Councillor Grant

WHEREAS Council for the Municipality of Calvin has received the superintendent report entitled "Background Report for the Agreement with Circular Materials Ontario" on September 10, 2024, during the Regular Meeting of Council and opted to defer to the next regular meeting,

WHEREAS CMO is the administrator of the common collection system for Blue Box Material; and

WHEREAS CMO issued an offer to the Contractor in connection with the collection of Blue Box Material at Depots; and

WHEREAS Contractor and CMO jointly desire to enter into this Agreement respecting the collection of Blue Box Material at Depots for the applicable Eligible Community; and

WHEREAS the Contractor agrees to provide the Work in accordance with the terms and conditions of this Agreement;

AND WHEREAS in consideration of the promises, mutual covenants, and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties acknowledge and agree to all covenants, terms and conditions as stipulated in this Agreement.

NOW THEREFORE BE IT RESOLVED, Council of the Corporation of the Municipality of Calvin hereby approves this By-Law 2024-57 to be read, enacted and passed this 24th day of September 2024.

1. That the Deputy Mayor and CAO are designated as the Signing Officers and are authorized to execute on behalf of the Corporation of the Municipality of Calvin.
2. That the attached Agreement be hereto and form part and parcel of this By-Law.
3. That any other By-law inconsistent with this By-Law is hereby repealed.
4. This By-Law shall be enacted and in effect upon the signing thereof.

Results: Carried

9. Agencies, Boards, Committee Reports & Minutes

1. North Bay Mattawa Conservation Authority-

Board Member-Councillor Moreton-

- From Rebecca Morrow Sept 13/24: The minutes for the NBMCA's Board of Directors meeting for August 14, 2024 have been posted to the website. Below is the link.
- <https://nbmca.ca/about-us/members-nbmca/members-meetings-minutes/>

2. East Nipissing Planning Board- No Meetings

Board Members-Councillor Grant.

3. Physician Recruitment

Board member- Mayor Gould (Absent).

4. OPP Detachment Board-Next meeting Sept 25, 2024.

Board Member-Councillor Grant.

10 a) Move into Closed

Resolution Number: 2024-333

Moved By: Councillor Manson

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT:

Council for the Corporation of the Municipality of Calvin hereby move into closed session @ 7:40 to discuss;

Pursuant to Section 239 of the Municipal Act, 2001,

- **Personal matters about an identifiable individual including municipal employees (s.239(2)(b))**
- **Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality (s.239 (2)(e))**

Results: Carried

10 b) Return to Open

Resolution Number: 2024-334

Moved By: Councillor Manson

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT:

That Council for the Municipality of Calvin return to Open Session at 8:30 p.m. and report that it received and discussed information of the following nature:

Pursuant to Section 239 of the Municipal Act, 2001,

- **Personal matters about an identifiable individual including municipal employees (s.239(2)(b))**
- **Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality (s.239 (2)(e))**

Results: Carried

11) By-Law 2024-59

Resolution Number: 2024-335

Moved By: Councillor Manson

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT:

By-Law 2024-59 being a By-Law to confirm the proceedings of Council be approved.

Results: Carried

12) Adjournment

Resolution Number: 2024-336

Moved By: Councillor Manson

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin now be adjourned @ 8:31 p.m.

Results: Carried